



Door & Hardware Federation

raising standards

Application for Membership

1. YOUR COMPANY:

Company name:

Address:

 Post code:

Fixed telephone line (available 9-5 Mon-Fri):	Fax:	Website:
		E-mail:

Company registration no: Date commenced trading in the door/hardware industry:

Date of registration: Date commenced manufacturing: *(if relevant)*

Directors, partners or proprietors:	Name(s):	Qualifications:	Years experience in door industry:

Please list any directorships the above has held during their involvement in the door/hardware industries (continue on a separate sheet if necessary):

Company Name	Company Registration No	Date commencing trading

Name of parent company (if any):

Assoc/subsidiary companies:

In the case of a non-limited company, name & address of proprietor(s):

	Post code:

Areas covered:

(Please tick areas in which your company has significant trade)

Yorkshire	<input type="checkbox"/>	North East	<input type="checkbox"/>
South West	<input type="checkbox"/>	London	<input type="checkbox"/>
East Midlands	<input type="checkbox"/>	Northern Ireland	<input type="checkbox"/>
North West	<input type="checkbox"/>	Scotland	<input type="checkbox"/>
East Anglia	<input type="checkbox"/>	Wales	<input type="checkbox"/>
South East	<input type="checkbox"/>	Overseas	<input type="checkbox"/>
West Midlands	<input type="checkbox"/>		

2. YOUR PRODUCTS AND SERVICES:

Products and services offered:

(for products, please indicate whether manufactured or factored, and whether covered by a third party test such as a BS476 fire test)

Product/service:	Manufactured: (Y/N)	Test standard: (if any)

Which group(s) would you be interested in?

- Industrial Door & Drive Group
- Garage Door Manufacturers' Group
- Repair & Service Group
- Metal Doorset Forum
- Garage Door Installer & Distributor Group
- Building Hardware Group
- Timber Doorset Group

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Quality system:

(Please give details of any externally-audited quality system)

Standard: (eg BS EN ISO 9000)	Certification body: (eg LPC, BSI etc)	Scope of system (products covered etc):

Numbers of employees, including directors:

Admin	<input type="text"/>
Sales	<input type="text"/>
Works	<input type="text"/>
Installation	<input type="text"/>
TOTAL:	<input type="text"/>

Annual turnover band - in relevant products only
(see subscription list for details)

£ <input style="width: 150px; height: 30px;" type="text"/>
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Note that this information will not be divulged to anyone outside the DHF secretariat

3. REFERENCES:

Please give details of 3 recent projects/contracts:

Project:

Architect:

Contractor:

Product:

Value:

Date completed:

Project 1	Project 2	Project 3

4. DECLARATION

I/we* hereby apply for membership of DHF.

If elected, I/we* hereby agree to abide by DHF's Memorandum & Articles of Association and any DHF codes of conduct from time to time in force.

I/we* certify that we maintain a minimum of £2 million insurance cover against risks associated with the design, manufacture, installation, distribution, maintenance and repair of industrial and commercial doors and garage doors, building hardware and their components.

I/we* undertake to pay membership subscriptions and other moneys due to DHF immediately they become due.

I/we* enclose copies of the following documents:

Relevant subcontractors tax certificate (if applicable)

BS EN ISO 9000 part 1 or part 2 certificate (where applicable)

Fire test certificates (if relevant)

Number of any county court judgements

** delete as applicable*

Please note that an incorrect declaration may result in rejection of an application or expulsion from membership if discovered at a later date

All applications will be subject to a credit reference search

Signed Position in company

Date



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SUBSCRIPTIONS 2010/11

RELEVANT PRODUCTS FOR TURNOVER CALCULATIONS

The annual turnover declaration should cover all door and shutter and/or building hardware products, including supply, installation and repairs and maintenance. In the case of companies supplying goods and services (including professional services) rather than finished products, the relevant value is that of goods and services supplied to the door and shutter or building hardware industries, not total company turnover

- *rolling shutter doors*
- *rolling grilles*
- *sectional overhead doors*
- *folding shutter doors*
- *folding leaf doors*
- *horizontal sliding doors*
- *hinged doors*
- *garage doors*
- *fire resisting doors*
- *high security doors*
- *acoustic doors*
- *fast acting fabric doors*
- *flexible doors*
- *power operation & controls*
- *architectural ironmongery*
- *building hardware*
- *cabinet hardware*
- *door & window fittings*
- *furnishing hardware*
- *ornamental & reproduction brassware*
- *sliding door gear*
- *timber doorsets*

Annual turnover	£
Up to £½ million	425
£½ million - £1 million	690
£1 - £3 million	1600
£3 - £7 million	2850
Over £7 million	4550

Companies who only supply goods and/or services to the door or building hardware manufacturing industries - and who do not supply any of the products listed above - pay the appropriate band less 50%, subject to a minimum of £690

(ALL THE ABOVE ARE SUBJECT TO VAT AT THE CURRENT RATE)